# AMANDA H. NORTH EXECUTIVE BOARD MEETING NOTES

## August 17th, 2026 at 9:00am PTO Room

### Members Present:

**BOARD MEMBERS**

**President** Shannon Strauss
**First VP** Robin Ellison
**VP of Marketing** Jenn Martens
**VP of Events** Erica Hansborough
**VP of Volunteers** Beth Vriesman
**VP of Staff Support** Susan Lam
Melissa Miller
**Membership Secretary** Tamara Gilbert
**Recording Secretary** Nicole Keswani
**Treasurer** Megan Hartsfield

**COORDINATORS**

**Spirit Night Coordinator** Tara Tsagouris
**Teacher Appreciation Coordinator** Olivia Pramas
**Room Parent Coordinator** Mallory Darcy
**Webmaster** Jacob Court
**Spirit Wear Coordinator** Jacob Court
**Copy Room** Hannah Cannon

## AGENDA

Meeting called to order at 9:05am by Shannon Strauss

**President's Report:**
- Shannon gave an overview of by-laws and policies and procedures.

- Shannon presented we have secured a landscaper for $1500 and will maintain every quarter and as needed and mulch twice yearly. A sponsor will cover the extra $1000.

- Spirit wear will open in September to be delivered by October.

**Invest Overview:** Shannon Strauss presented about new changes to invest. This year we will give the top classes an award instead of providing the teacher lunch. First place pizza and ice cream, second place ice cream, third place donuts. Teachers of winning classrooms will get to

pick their favorite coffee. School wide incentives will be Andy's ice cream if they hit 85% of students invested. If faculty and staff reach 75%, they will receive a pastry and coffee bar.

**Invest Updates:** Tamara Gilbert presented we have 188 students who have invested. This time last year we had 240 students invested so we need to push invest and the incentives for highest percentage classrooms. PTO prize cart will occur after morning announcements by grade. Tamara will provide teachers a list of students who invested. PTO will provide a bag of treats for each student who invested.

**Spirit Nights:** Tara Tsagouris presented our spirit nights for the first half year. Red Robin will be August 18th all day, bring a flyer. They will give back 20% if we make $200. Next month is Culver's September 22nd from 5-8pm. A signup will be created for 30 min blocks. October 7th all day at Papa Johns. November 10th Grecian all day. December 8th at Andy's all day, flyer required.

**Student Appreciation:** Shannon presented on behalf of Beth Pearman. We will provide a treat every month (hot chocolate, lemonade, popsicles, PJ Day, etc.). Dates are TBD. The activity will occur at recess.

**Teacher Appreciation Lunch Updates:** Susan Lam and Melissa Miller presented September 16th will be the first teacher appreciation lunch with a trade with Tropical Smoothie café, key lime dessert and drinks. A list of allergies will be provided to Susan and Melissa by administration. Signups will be provided to PTO members first, then parents of students.

**Treasurer's Report:**
The treasurer's report was presented by Megan Hartsfield including review of cash flow, budget, and assets for the July financials. The PTO account is at Regions Bank; the account number is on file. Bank accounts and statements were presented and reviewed by the board. We will keep $20,000 to carry over and everything else will go into a savings account for carry-over for future school improvements. Teacher wish lists will be evaluated mid-year after review of our financial status. Teachers will submit grant requests and PTO will vote on it. We have added yard signs as a line item.

Kroger rewards were $428 for this quarter. Motion made by Nicole to approve financial statement; seconded by Robin; all in favor. Accounts will remain on file with the Treasurer.

**Sponsor Updates:** Robin Ellison presented a sponsor update. A push on social media has helped acquire a few sponsors. We are at $8500 of $10000.

**Teacher Special Days and Birthdays:** Olivia Pramas will provide birthday drinks and special days for faculty and staff. Swig will be sponsoring our teacher drinks. We will include summer birthdays with August.

**Miscellaneous:**

- Newsletters will be sent out monthly to PTO members after our executive board meeting.

- Room parents will have orientation after the General Meeting on September 14th. September 18th the room parents will have an informal optional meet and greet with other room parents.

- Parent orientation packets will be placed in teacher mailboxes one week before orientation nights.

- Jill Justus presented the theme for the year "one extra degree". What can they do to get things boiling around school!?

-Shade structures have been ordered. Delivery date and install is still TBD.

Meeting called to close at 10:08am by Shannon Strauss.