



Amanda H North PTO Executive Meeting

April 6, 2026 | 9am in the PTO Room

BOARD MEMBERS

President Shannon Strauss
First VP Nicole Keswani
VP of Marketing Bethany Vriseman
VP of Events Mallory Darcy
VP of Volunteers Tara Tsagouris
VP of Staff Support Candice Friend and Melissa Miller
Membership Secretary Tamara Gilbert
Recording Secretary Robin Ellison
Treasurer Megan Hartsfield

COORDINATORS

Spirit Night Coordinator Beth & Sarah
School Supply Kit Coordinator Amy Lewis
Room Parent Coordinator Susan Lam
Webmaster Jacob Court
Spirit Wear Coordinator Jacob Court
Copy Room Sarah Rennert
Student Appreciation Week Beth
Pearman and Sarah Rennert
Invest Coordinator: Tamera Gilbert

MEETING AGENDA

Build a coyote: Shannon

Carnival: Mallory

Silent Auction Updates: Nicole

Spirit Night: Beth and Sarah

Field Day: Shannon

Treasurer report: Megan

Teachers lunch: Melissa and Candice

Teacher Appreciation Week: Melissa and Candice

'26-'27 Invest: Tamera

April Newsletter: Robin

Kindergarten Sneak Peek: Shannon



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MINUTES

In attendance: Shannon Strauss, Tamera Gilbert, Bethany Vriesman, Caron Johnson, Jill Justus, Melissa Miller, Sarah Rennert, Elizabeth Pearman, Susan Lam, Robin Ellison, Nicole Keswani, Mallory Darcy, Tara Tsagouris, Megan Hartsfield, Catherine, Morris

Meeting opened at 9:01am.

Build A Coyote

Shannon gave the status report on coyotes ordered. 17 Coyotes were sold in the presale. 30 shirts were sold in the presale. Pressing the logo on the shirt logos ourselves was the more economical. Thank you to Susan Lam for doing these! 5 extra shirts will be sold at the Carnival.

Field Day

PTO has been asked to reserve two inflatables (different from ones being used at Carnival) by the PE teachers. PTO has also been asked to stock the "Chill Zone" with ANE tattoos, bubbles, photo backdrop, and sno-cones (\$1/student thanks to our Carnival vendor).



Sneak A Peak

Date has been determined for April 28th. The school is trying to push registration first, and then sneak a peak info sent to all who are registered. PTO is responsible for providing backdrop, certificates, and large photo prop pencils.

Treasurer's Report

- This month - money was raised from Build A Coyote, a new sponsorship, Dirty Soda Cart, Franktown, Carnival tickets sales, and spiritwear.
- This month - money was spent on Dodgeball event, dream host, a new banner, soda cart supplies, tie dye for Read Across America Week, Carnival supplies, Teacher Appreciation, and Student Appreciation.
- Budget for 2026-2027 was reviewed, and motioned to approve. All approved.

Carnival

- Mallory went over who was stationed where for the event. Volunteers needed all week in lead up for assembly, ticket and wristband tearing, and day of for setup and running booths.
- The team went over what booths required the use of Square for purchases and how to set that up for the members assigned to those stations. The amount of cash change needed at each booth was discussed and decided on as follows: Hot dog stand needs 5's and 1's to make change, Soda Bar needs 10's, 5's, and 1's to make change, Hat bar needs 1's to make change and can pull from other booths if more is needed, The Auction Baskets do not need cash change for this event. Check or card only.
- Excess PBIS prizes will be used in lieu of candy donations for carnival prizes.



Carnival continued...

Parking for the event - Beth to train someone

- Caron and Jill willing to start off helping with parking
- 5:30-6:30 two teachers are signed up run parking
- 6:30-7:30 currently open
- Fill the field FIRST.

Advertise at the hat station - Can be worn to Field day!

Event prices are as follows:

- Entry wristband: \$15/student
- Tickets: \$5/5 tickets, \$10/12 tickets, \$20/25 tickets
- Build A Coyote: prepaid
- Dirty Soda Bar: \$3/soda
- Hot dog: \$2
- Custom Hat: \$20+
- Auction Baskets: varies
- Moving spirit wear sales to back to school night.

Auction

- 37 Teacher experiences
- 54 total items & baskets
- Setup will be in the little hallway at the back of the building where Officer Christy can monitor it.
- Auction closes at 6:45pm. Bid sheets will be taped to each item or experience sign. Bidders have to leave at 6:45, and volunteers will then go around and circle each winner. Winner Certificates with instructions will be handed out. Winners must claim their prize by 7:30pm or it will be left for them in the front office the next week to be picked up at their leisure.
- Officer Christy will be managing baskets.



Walkie Talkies needed for PTO members to communicate at the event. PTO to let Jill know how many walkies are needed so they can be charged and ready.

Announcement being made on Coyote News this Thursday. Mallory will work with Camille on Wednesday to record an event pitch to be aired on Thursday to students.

Volunteer needs & timing

- Pre-ripping paper goods needed
- Assembly of decor needed
- Friday - all day help needed
 - School hours for inside help
 - Outdoor setup starting at 4:15pm

Spirit Night

- SWIG brought in \$75
- Chick fil A brought in \$97
- Culver's earning still TBD.
- Tomorrow is our Marco's Spirit Night
- April 20th, is our Texas Roadhouse Spirit Night
- May 13th, is our Andy's Spirit Night (all day)

Suggestion made to stack spirit nights with grade level programs since lots of families seems to go out after those anyway.

Popcicles moving from a field day treat to something else later this year instead since they were replaced with sno cones.

Teacher Appreciation

This month's theme is Rodeo! Martin's is providing the main part of the meal.



Teacher appreciation week is coming up. The theme is Passport to Appreciation!

- Monday - France - coffee and pastries
- Tuesday - Mexico - walking tacos
- Wednesday - USA - American BBQ
- Thursday - Tropical - Acai Bowls
- Friday - Asian - TBD

Need helpers week of to serve and setup/cleanup.

Melissa is working on the remaining vendors, flyer, and signups.

Menus will be sent to teachers ahead of time to pre-order what they would like.

Extra helpers needed Tuesday.

Invest

Tamera went over some ideas to revamp the Invest incentives. Lots of discussion was had around this in pursuit of finding the best setup possible. The idea to do a goal thermometer and do grade level incentives was discussed. Class prizes being: PJ day, extra recess, Grade prizes being: Movie day, dance party, pizza party

Goal for next year is to more clearly communicate where funds are going and WHY invest really makes a huge difference for each student at ANE.

The idea to remove tshirts from Invest was tossed around. Ultimately, the decision to keep them with invest was made due to the nature of our invest structure and lack of time to financially prepare for this move. Possible we could set aside the extra fund the following year and attempt to separate tshirts and invest in '27-'28.

Newsletter

Robin sent around a paper copy of the intended newsletter for April.

Members were asked to mark any edits they see needed and send it back.



House Keeping

Someone needs to be responsible for pulling leftovers out of the teacher lounge fridge if/when we leave event food for staff.

Reminder to follow through on roles you sign up for. When people abandon their posts or forget to show up, it puts a lot of stress and strain on others who already have their own jobs to manage. If you sign up and absolutely can't do the job, communicate with the board so we can help you fill the spot instead of leaving it unfilled.

Reminder that we are the face of the school. Be kind and welcoming to all - this is of utmost importance.

Meeting adjourned at 10:02am.