



Amanda H North PTO Executive Meeting

September 8, 2025 / 10am / Room E200)

BOARD MEMBERS

President Shannon Strauss
First VP Nicole Keswani
VP of Marketing Bethany Vriseman
VP of Events Mallory Darcy
VP of Volunteers Tara Tsagouris
VP of Staff Support Candice Friend and Melissa Miller
Membership Secretary Tamara Gilbert
Recording Secretary Robin Ellison
Treasurer Megan Hartsfield

COORDINATORS

Spirit Night Coordinator Jennifer Hite
School Supply Kit Coordinator Amy Lewis
Room Parent Coordinator Susan Lam
Webmaster Jacob Court
Spirit Wear Coordinator Jacob Court
Copy Room Sarah Rennert
Student Appreciation Week Beth
Pearman and Sarah Rennert

MEETING AGENDA

Teacher wishlists: Shannon Strauss

Spirit nights extras: Shannon Strauss

Invest updates: Tamara Gilbert

Teacher lunch: Melissa Miller and Candice Friend

Coyote cash: Jill Justus and Caron Johnson

Room mom info: Susan Lam

Spirit nights: Jennifer Hite

Movie night: Mallory Darcy

Treasurer's report: Megan Hartsfield

Spirit wear updates: Jacob Court

Birthdays/ teacher drinks update : Jenny

General meeting:

10am (right after executive meeting in room E200)



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PTO Introduction

Welcome : Shannon Strauss

Treasurer Report: Megan Hartsfield

Invest Update: Tamara Gilbert

Events: Mallory Darcy

Teacher Appreciation : Melissa Miller & Candice Friend



Amanda H North PTO Executive Meeting

September 8, 2025 / 9:00 AM / PTO Office

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MINUTES

Members in Attendance:

Shannon Strauss, Mallory Darcy, Tara Tsagouris, Bethany Vriseman, Megan Hartsfield, Nicole Keswani, Tamra Gilbert, Jenny Antolick, Lauren Ignomirello, Beth Pearman, Sarah Rennert, Susan Lam, Kelly Knight, Shelby Abel, Hannah Cannon, Deidre Claypole, Lacie Baker, Jocelyn DiRienzo, Catherine Ballimore, Arryn Nelson, Elaine Barnes, Kaitlyn Gulley, Sarah Holt, Claire Britt

Meeting called to order at 9:02am.

President's Report:

Candice Copeland will be replacing Lindsey Curtis for event coordinator. Teacher wish lists have started; we have ordered 7 wish lists. The deadline to order wish lists will be first Monday in October. New spirit nights will be Nashville Predators Feb 26, Tennessee Titans Nov 2. Tennpin and Brentwood skate are additional spirit nights we will be adding. Coach Cardel needs 3 - \$25 gift cards for the fall fitness challenge. We will be adding a silent auction to the Coyote Carnival. PTO Coyote cash will be used for PTO cart only.

By-laws have been amended to not limit terms of office. Motion to approve by Nicole Keswani, second by Shannon Strauss, all in favor.

Invest Updates:

303 students have invested, 58% of the student body. Top teachers as of 9/8 are Anderson, Court, Martin, Milford, and McNatt. Recess coverage will be October 2nd for teachers who have invested. Lunch coverage for top invest teachers will be October 3rd.



Treasurer's Report:

The treasurer's report was presented by Megan Hartsfield including review of cash flow, budget, and assets for the March financials. The PTO account is at Regions Bank; the account number is on file. Bank accounts and statements were presented and reviewed by the board. Accounts will remain on file with the Treasurer. Motion to approve by Nicole Keswani, second by Shannon Strauss, all in favor.

Teacher Appreciation:

Teacher lunch is September 24th, goodbye to summer picnic theme sponsored by fourth and fifth grades. Hat bar will be available at the lunch. Teacher and staff birthdays will receive SWIG drinks for free. October 29th will be PTO sponsored with a good morning sunshine theme.

Events: Movie Night will be September 26th. Aris Soccer club will be present to set up soccer goals for students to play. AMC Spring Hill will donate popcorn. We will have a cash only snack for \$5 including water, candy bar and popcorn (if card is used \$5.50). Hat bar will also be open at the movie night.

Christmas Village: pre-pay event, Santa visits will require a time, chorus will sing, possible book fair, cookie decorating, craft, and holiday market. Students will have a passport and if all are stamped students will get a prize. Holiday market will include either children selling products or using a company to bring in items for students to buy gifts.

Spirit Nights: Martin's Spirit Night is September 17th from 5-8pm. Jennifer will contact Red Robin to set up a spirit night.

Spirit Wear: Spirit wear store will close September 19th.

Room Mom Information: Handbook has been given to all room moms. New information about keeping news release forms in the event you cannot fulfill your term. has been added. Forms will need to be returned to teacher or Susan Lam. Replacements must be Tier 3 and cleared by your teacher. Room moms will be given the opportunity to invest at the staff level.

STREAM Night: PTO will donate \$750 for STREAM night on October 2nd. PTO will order pizza and water for volunteers. PTO will help coordinate student volunteers for the event.

Meeting was called to a close at 10:05am by Shannon Strauss, second by Nicole Keswani, all in favor.



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President's Report: Meeting called to order at 10:05am by Shannon Strauss. All board members and coordinators introduced themselves.

Treasurer's Report: The treasurer's report was presented by Megan Hartsfield including review of cash flow, budget, and assets for the March financials. The PTO account is at Regions Bank; the account number is on file.

Events: Mallory Darcy presented our events for the year including movie night, cookies with Santa, dodge ball and coyote carnival. Our family movie night is September 26** at 7pm. It is a free event but will have snack packs for sale. Cookies with Santa will be December 17th. Please reach out to Mallory if you would like to help with events.

Invest Update: Tamra Gilbert presented that 303 students have invested, 58% of the student body. The top 5 teachers will be given a reward lunch offsite. Anderson, Martin, McNatt, Court, and Milford are currently the top 5 teachers as of 9/8.

Teacher Appreciation: Every month the teachers will receive a teacher lunch. This month the fourth and fifth grades will sponsor a Goodbye Summer lunch.

Meeting called to a close at 10:20am by Shannon Strauss.